

**CARROLL COUNTY DEVELOPMENT REVIEW DIVISION  
ROAD NAME RESERVATION FORM**

*Attach a copy of the plan drawing and email it with this form to [DevelopmentAdmin@carrollcountymd.gov](mailto:DevelopmentAdmin@carrollcountymd.gov)*

Subdivision Name & Location: \_\_\_\_\_

Closest Connecting County Road: \_\_\_\_\_

County File Number: \_\_\_\_\_ Commissioner District: \_\_\_\_ Developer: \_\_\_\_\_

Surveyor/Engineer: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Name, Phone & Email: \_\_\_\_\_

\_\_\_\_ Number of Road Names Being Requested      Is the road in a Municipality \_\_\_\_ Yes \_\_\_\_ No

Proposed Road Names (including suffix):	Public Road	Private Road	Approved	Disapproved

**ROAD NAMING GUIDELINES**

**Only the following road name suffixes will be used for the type of road listed below.**

**Court** is to be used for permanent cul-de-sac roads.

**Drive** is to be used for private use-in-common driveways, drives on condominium sites, or any drives not intended to be turned over to the County or a municipality for maintenance.

**Boulevard** is to be used for roads which are divided by a median and have limited access.

**Circle** is to be used for loop roads.

**Road** is to be used for all other through roads.

**The prefixes North, South, East, West, Old, and New are not permitted.**

**Apostrophes, hyphens, initials, and abbreviations are not permitted.**

**A suffix name may not be included in the road name (Shady Court Road).**

**Names of trademarked products are not permitted (Big Mac Court).**

**The first and last name of a person is not permitted (Anna Smith Drive).**

**One-word names should be used whenever possible (Bayberry, Mapleleaf, Deanna).**

**Only the first letter of the name shall be an uppercase letter.**

**A proposed name may not be a duplication or sound-alike of an existing road name or a road name reserved for use in another development.**

**OFFICIAL USE ONLY**

Reviewed By: \_\_\_\_\_ Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Entered into Road Inventory/Hard Copy

Road names will need to be re-approved if there are no subdivision plan submittals to the Development Review Division for review by this or another reviewing office for three or more years.