

CARROLL COUNTY HISTORIC PRESERVATION COMMISSION MINUTES OF

TUESDAY OCTOBER 14TH, 2025

LOCATION: Carroll County Office Building, Room 003 at 7p.m.

COMMISSIONERS PRESENT: Edwin Gregg, Jessica Penn, Ronald Arthur, and Marissa Waskiewicz.

COMMISSIONERS ABSENT: Kyohei Abe, and Nathan Bell.

OTHERS PRESENT: Timothy Dixon, Counsel; Carlisle Fillat, Carroll County Comprehensive Planning Division; Samantha Griffith, owner of application residence; Liz Arthur, owner of application residence; Ben Belzner, owner of application residence; Mark Blanchette, resident of Uniontown; Catherine Blanchette, resident of Uniontown; and David Bloom, resident of Uniontown.

- 1. Introduction of those present:** The Commission members all introduced themselves.
- 2. Approve the minutes from the August 12, 2025, meeting** – Mr. Arthur made a motion to approve the minutes, Ms. Penn seconded. The motion passed unanimously.
- 3. New Business – Application #25-08; installation of a fence at 3367 Uniontown Road** – Mr. Gregg opened discussion of this application to the Commission members. Mr. Gregg asked for a motion to accept the application with the information presented in it. Ms. Penn moved to accept the application as submitted and Mr. Arthur seconded. The motion passed unanimously. Mr. Gregg then opened the discussion to the application. Samantha Griffith, owner of residence, presented her application. Ms. Griffith explained the reasons for installing a fence and showed photographs of the proposed fence. Mr. Arthur asked if Ms. Griffith was aware that her house was in a historic district when she purchased it, she said that the real estate agent did not disclose this to her. Ms. Griffith stated that she learned about the historic preservation commission when she received a stop work notice after beginning construction of the fence. Mr. Arthur informed the applicant that the commission recently reviewed a fence application that was very similar to the proposed fence in her application, so there was not much to discuss in terms of aesthetic consistency. Mr. Gregg clarified to the applicant that fences are easier to find harmonious with the historic district guidelines than other common application subjects, such as windows.

A motion was made by Ms. Penn, seconded by Mr. Arthur, and agreed to unanimously, to accept the applicant's proposal.

- 4. New Business – Application #25-09; removal and replacement of a tree at 3317 Uniontown Road** – Mr. Gregg opened discussion of this application to the Commission members. Mr. Gregg asked for a motion to accept the application with the information presented in it. Ms. Penn moved to accept the application as submitted and Ms. Waskiewicz seconded. The motion passed unanimously. Mr. Gregg then opened the discussion to the application. Liz Arthur, owner of residence, presented her application. Ms. Arthur stated that the location of the tree must change because of its proximity to the well. She showed photographs of the existing tree, along with photographs of the new cherry blossom tree she plans to plant in its place.

A motion was made by Ms. Penn, seconded by Ms. Waskiewicz, and agreed to unanimously, to accept the applicant's proposal.

5. **New Business – Application #25-10; installation of a pellet stove with 3-inch protruding exhaust pipe at 3341 Uniontown Road** - Mr. Gregg opened discussion of this application to the Commission members. Mr. Gregg asked for a motion to accept the application with the information presented in it. Mr. Arthur moved to accept the application as submitted and Mr. Bell seconded. The motion passed unanimously. Mr. Gregg then opened the discussion to the application. Ben Belzner, owners of residence, presented his application. Mr. Belzner showed photographs of the proposed exhaust pipe. Mr. Arthur remarked that it would be unlikely for the exhaust pipe to be visible from the street view. Mr. Gregg noted that historic preservation guidelines take modern heat and air conditioning technology into consideration.

A motion was made by Mr. Arthur, seconded by Ms. Waskiewicz, and agreed to unanimously, to accept the applicant's proposal.

6. **Discussion of plans for a future meeting at the Academy in Uniontown** – Mr. Gregg opened discussion of the Historic Preservation Commission hosting a meeting at the Uniontown Academy, instead of the typical meeting venue of the Carroll County Office Building. The board discussed when this meeting should take place, agreeing that the meeting would be more well-attended before winter. The board agreed to meet at the Uniontown Academy at the next scheduled meeting on November 18th. A conversation about possible agenda items was had, with Ms. Penn noting that Uniontown residents in attendance of the meeting would likely bring up concerns about traffic in the area. The board discussed recent automobile accidents in the Uniontown area, and the applications that they have received as a result of the damage from these accidents. A discussion was had regarding who would be called in to offer insight during the Uniontown Academy meeting, with possible options including the sheriff of Carroll County, a representative from Carroll County Roads, and a member of a Historic Preservation Commission from another county in Maryland.
7. **New Business – Discussion of updating Historic Preservation Commission Bylaws** – Ms. Fillat opened discussion of updating the Historic Preservation Commission Bylaws to the Commission members. Ms. Fillat stated that the Bylaws are dated as adopted October 14th, 2009, and contain a few pieces of inaccurate information. There are incorrect meeting dates, as well as references to a Historic Preservation Commission co-chair, which the HPC does not currently have. The board discussed whether or not they would like to appoint a co-chair, and decided that they would nominate a co-chair at the next meeting. Ms. Fillat agreed to write up an edited version of the Bylaws with accurate meeting information for the board to vote on appointing at the next meeting, and asked for board members to email her with any additional edits they would like to make. The board also discussed updating the Historic Preservation Commission guidelines at a future meeting date.

There being no further business and no further discussion, the meeting was adjourned at approximately 7:30 p.m.

The next meeting will be scheduled for November 18th, 2025.

Approved by:


Edwin T. Gregg, Chair

Respectfully submitted:


Carlisle Fillat, Comprehensive Planner