



## CARROLL COUNTY LOCAL MANAGEMENT BOARD (CCLMB)

### for Children, Youth, and Families

10 Distillery Drive, Suite 101 | Westminster, MD 21157

410-386-3600 | [CCLMB webpage](#)

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### MINUTES

November 18, 2025, at 9:00 am – 11:00 am

In Person, 290 South Center Street, Westminster, Maryland 21157

Carroll County Health Department Multi-Purpose Room

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1. **Attendance** – Sign-In attached – 21/21 members present 10 staff and guests.

2. **Welcome & Introductions**

3. **Approval of May 20, 2025, Meeting Minutes (Christina Ogle)**

Motion to approve - Kathi Green, seconded by Maria Buckley. Minutes from October 14<sup>th</sup> were unanimously approved.

4. **Presentation and Discussion of Prioritization for Governor's Office for Children Funding (All)**

Ed shared the CCLMB Program Prioritizations FY 2027 that were identified during the October 14<sup>th</sup> LMB Retreat.

Ed asked everyone to review to identify what the priorities should be if the GOC funding is flat.

- Youth Housing Stability and Navigation – COC funding may be able to support this.
- Discussed how to maximize in-home family services.
  - State funding/NOFA requires evidence-based programs.
  - Additional capacity is needed to increase the timeliness of the programming for families by reducing the waitlist.
  - Supplementing the current Family Preservation Program may help to maximize funding. (Will need to be put out for competitive funding.)
- Contracted Transportation
  - May be difficult to support because not evidence based.
- Open Access
  - Would be nice to have access 5 days per week.
- SIPS
  - Could this be funded as a spoke?
- Connecting Youth
  - Homeless youth that are enrolled in school are eligible.
  - If not funded as the LMB, could be considered as a spoke/another way.
- Pathfinders to Autism
  - Bring training from them to Carroll County. Help with decoding the language, characteristics, how to engage, how to communicate.
- Ed's recommendations:
  - Maintain Youth Housing Stability and Navigation Program
  - Add additional in-home family counseling capacity
  - Maintain Suicide Intervention Program Services (SIPS)
  - Discontinue Connecting Youth Program
    - Kathi Green expressed concerns and wanted to know if there was another way to keep a small portion of this for youth that are homeless and enrolled in school.
    - Finding the young adults not in school and not working is difficult.
    - Could consider adding to the priority list for the spoke funding.

- Dilemma is not knowing what it would cost.

Erin Bishop made a motion to accept Ed's suggestions, seconded by Scott Yard. The motion was adopted unanimously

#### **5. RFP Process and Priorities for provider applications in Carroll County for the Maryland Community Health Resources Commission (Adison Eslinger, Ed Singer)**

Adison shared the following:

- Focus must be Behavioral Health Services for CCPS
- Limit the recommendations to 5-7 priorities
- Do not currently know the amount of funding we will receive
- Prefer whole programs instead of funding a portion of a program
- Our role is advisory capacity to the Steering Committee
- A meeting was held with the Steering Committee to discuss needs:
  - In-Home Therapy
  - Comprehensive Family & Wraparound Services
  - BCBA/In-Home Behavioral Supports
  - School-Community Care Coordination
  - Attendance Intervention Programs
  - Open Access Capacity
  - Social Emotional Learning (SEL) & Youth Skill-Building Programs
  - Can also add Kathi's suggestion – Resources for Youth defined as homeless by CCPS

#### **6. Review CCLMB Updated Membership Terms (Ed Singer)**

No terms are currently expiring.

New members:

The new LMB bylaws require Board orientation and existing board members are being assigned to new members to assist in understanding the role of the LMB.

- Lizabeth Martinez and Pamela Ibenez are new to us as CCPS student members, and their mentors are as follows:
  - Lizabeth Martinez – Christina Ogle
  - Pamela Ibenez – Maria Buckley
- Gavin Leisner and Gage Minor are new youth community members and are assigned the following board mentors:
  - Gavin Leisner – Erin Bishop
  - Gage Minor – Marie Liddick
- Courtney Davis, Melissa Zaun, and Matt Ramsey are also new Board members – their Board mentors are:
  - Courtney Davis – Heather Powell
  - Melissa Zahn – Kathi Green
  - Matt Ramsey – Scott Yard

#### **7. Engaging Neighborhoods, Organizations, Unions, Governments, and Households (ENOUGH) Update (Ed Singer, Liz Camerlin)**

- Liz Camerlin is taking Adison's place as the Program Coordinator, /Community Engagement.
- Union Bridge Town Council Meeting , Monday, November 24, 2025.
- Westminster City Council Meeting, Monday, December 8, 2025.

#### **8. Organizational News and Updates**

Erin Bishop:

- Serving 250 kids holiday dinner in Westminster and 120 kids in North Carroll
- 290 kids to sponsor for the holiday gift giving. Reach out to Erin if you are interested.
  
- 10 families in the community that are in need will receive dinner for the holiday and others will receive emergency food cards.

Carly Long:

- The Department of Housing and Urban Development (HUD) released the FY2025 Continuum of Care Notice of Funding Opportunity. We will release internal deadlines for the local competition by 11/28 and anticipate that applications for projects will be due in mid-December.
  - The eligible project types are listed below:
    - Supportive Services Only (SSO) – Coordinated Entry or Street Outreach or Standalone
    - Transitional Housing (TH)
    - Permanent Housing – Permanent Supportive Housing (PH-PSH)
    - Permanent Housing – Rapid Rehousing (PH-RRH)
- YAB
  - Hygiene and Coat Drive, November 5th – December 31st
  - Carroll County Commissioners issued a proclamation to the LMB and YAB to raise awareness of the needs of youth experiencing homelessness in Carroll County.
  - YAB president attended the Point Source Youth's National Symposium on Solutions to End Youth Homelessness.

Kathi Green:

- 118 homeless students currently. This is a 20% increase over last year.

Celene Steckel:

- Care Giver Conference on Saturday, November 15, 2025. 50 people attended.
- Grandparents Conference is upcoming. More information to come.
- New Family Shelter will hold ribbon cutting on March 17, 2026 at 1:00pm.

Brian Gass:

- Continuing with Youth Monthly Engagement activities.
- Continuing to work with Westminster Youth Project.

Vicky Kretzer:

- Snap benefits – those that received partial allotment will receive balances, some are scheduled to receive today and will receive their full allotment, and those scheduled to receive later this month will receive the full allotment.

## 9. Adjournment

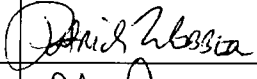
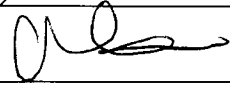
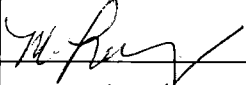






The meeting adjourned at 10:55 a.m.

***The next CCLMB meeting will be January 20, 2026, at 9:00 a.m. at the COVE***

Scanned to Ed 11/19

First Name	Last Name	Organization	Sign-In	email address (if you want to be added to the distribution list)
Erin	Bishop	Boys and Girls Clubs of Carroll County	Erin Bishop	
Maria	Buckley	Division of Rehabilitative Services	M Buckley	
Courtney	Davis	Care Healing Center	C Davis	
Sue	Doyle	Carroll County Health Department	S Doyle	
Brian	Gass	Department of Juvenile Services	Brian Gass	
Kathi	Green	Carroll County Public Schools	K Green	
Pamela	Ibanez	Student Representative	Pamela Ibanez	
Nicole	Jackman	Springboard Services of Carroll County	N Jackman	
Amy	Jagoda	Carroll County Public Schools	A Jagoda	
Vicky	Kretzer	Department of Social Services	V Kretzer	
Gavin	Leisner	Youth Voice	Gavin Leisner	
Marie	Liddick	Local Behavioral Health Authority	M Liddick	
Lizbeth	Martinez-Navero	Student Representative	Lizbeth Martinez-Navero	
Gage	Minor	Youth Voice	G Minor	
Christina	Ogle	Carroll County Public Libraries	C Ogle	
Heather	Powell	Carroll County Workforce Development	Heather Powell	
Mathew	Ramsey	Target Community & Education Services, Inc.	M Ramsey	
Celene	Steckel	Carroll County Department of Citizens Services	C Steckel	
Javier	Toro	Carroll County Department of Citizens Services	J Toro	
Scott	Yard	Human Services Programs of Carroll County, Inc.	S Yard	
Melissa	Zahn	Access Carroll	M Zahn	
Ed	Singer	Local Management Board	E Singer	

Carroll County Local Management Board  
 Sign-In November 18, 2025

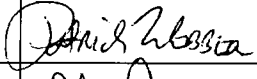
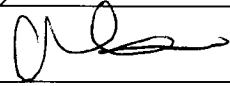
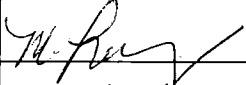






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Patrick	WEBBER	CCDCS		pwebber@carrollcountymd.gov
Arlison	Eshinger	UMB		
Maria	Lowry			
Liz	Pamerlin	UMB		
Liza	Gnoff	CCYSB		
Emma	Dibiasi	CCDCJ		
Carly	Long	CCDCS		
D	Stadiford	CCG		
H	Jowell	CLWD		

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Sue	Doyle	Carroll County Health Department	S Doyle	
Brian	Gass	Department of Juvenile Services	Brian Gass	
Kathi	Green	Carroll County Public Schools	K Green	
Pamela	Ibanez	Student Representative	Pamela Ibanez	
Nicole	Jackman	Springboard Services of Carroll County	N Jackman	
Amy	Jagoda	Carroll County Public Schools	A Jagoda	
Vicky	Kretzer	Department of Social Services	V Kretzer	
Gavin	Leisner	Youth Voice	Present	
Marie	Liddick	Local Behavioral Health Authority	M Liddick	
Lizbeth	Martinez-Navero	Student Representative	Lizbeth Martinez-Navero	
Gage	Minor	Youth Voice	G Minor	
Christina	Ogle	Carroll County Public Libraries	C Ogle	
Heather	Powell	Carroll County Workforce Development	Present	
Mathew	Ramsey	Target Community & Education Services, Inc.	M Ramsey	
Celene	Steckel	Carroll County Department of Citizens Services	Present	
Javier	Toro	Carroll County Department of Citizens Services	Present	
Scott	Yard	Human Services Programs of Carroll County, Inc.	Present	
Melissa	Zahn	Access Carroll	Virtual	
Ed	Singer	Local Management Board	E Singer	

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Carly	Long	CCDCS		
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H	Jowell	CLWD		

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