

Carroll County, MD Circle of Caring Homelessness Board

Continuum of Care – Executive Board

Meeting Date: November 27, 2023

Time: 12:30 pm-4:00 pm

Location: Virtual on GoTo Meeting

Chair: Celene Steckel

Topic Discussion

<p>Attendance - Jason Martin, Ed Singer, Amy Baker, Kaysy Crumley, Stephanie Halley, Tammy Black, Scott Yard, Cathy Baker, Heather Powell, Corey Hardinger, Nicole Jackman, Roberta Lawrence, Victoria Parks, Jennifer Graybill, Gina Valentine, Samantha Garcia, Joanna Waters</p>
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1. **Welcome and Introductions**

- Nicole Jackman – 50 Bolt bags (personal hygiene bags) are available and will be delivered next week to anyone interested

2. **Approval of the October 23rd Retreat Minutes**

- Scott Yard motions to approve
- Victoria Parks seconds
- Minutes approved without objection

3. **Shelter Utilization Report**

- Evictions and security deposit assistance are on the rise
- Half of available funds for the year were spent in one month
- Post COVID leniency expiring, landlords are slow to evict, extra covid funding expiring, prices of everything increasing are just some of the factors causing an increase

4. **Overflow for Night by Night for cold weather update – Gina Valentine**

- MOU created with Citizen Services and HSP for using the Westminster Senior Center (multipurpose room and lobby) as an overflow for the Night by Night Shelter from November 15th-March 31st
- Hours will be from 9pm-7am
- There are some blackout dates

5. **Subcommittee Development Discussion**

- Lived Homelessness Subcommittee
 - i. Amy Baker – chair, goals and objectives need to be clear
 - ii. Scott Yard – will sit on committee
- Advocacy Subcommittee – looking at legislative impact
 - i. Judi Nance – will sit on committee
 - ii. Suggestion made that someone should chair the committee that does not include “our” agencies
- Affordable Housing Subcommittee
 - i. Celene Steckel, Eric Brown, Danielle Yates, Tiffany Fossett – will sit on committee
 - ii. Heather Powel and Jennifer Graybill will be additions
- Systems of Care Subcommittee
 - i. Tammy Black – chair, will reach out to Sharon McClernan to participate
 - ii. Cathy Baker will get back to us about including someone from the Health Department
 - iii. Jennifer Graybill, Joanna Waters, and Kaysy Crumley will be additions
 - iv. One representative from the Detention Center, Westminster Rescue Mission, DSS, and Springfield suggested and pending
- Temporary Ad Hoc Committee of the Coordinated Entry Committee to review Needs Assessment Tool/TA from HUD
 - i. Debby Standiford – chair (per Corey Hardinger)
 - ii. Kaysy Crumley – will sit on committee
 - iii. Joanna Waters and Mike Clavin will be additions
- Chairs of Committees
 - i. Develop committee priorities and provide direction

ii. Celene and Stephanie will be developing a template and sending out to the chairperson of each committee

6. Funding/DHCD Updates – Corey Hardinger

- Waiting on the score for the COC NOFO arriving late winter/early spring
- Will provide more planning money
- Shelter Assessment submitted
- Asked to prioritize shelters – which one was most important; we did not volunteer to relocate shelter funding
- Amy Baker provided a link for Critical Time Intervention Training:
 - i. <https://www.ebpcenter.umaryland.edu/training-topics/critical-time-intervention/>

7. Homeless Services Cross Agency Training at CCC – Stephanie Halley

- Date – Spring 2024
- Format – same as BH cross agency training
 - i. In the past there have been two cross agency trainings; CAT 101 is on the list for Spring 2024 at CCC; CAT 102 is for Behavioral Health; CAT 101 would be for at risk individuals
 - ii. At the last BH training there was 110-120 participants
 - iii. Tammy Black can send out the agenda of speakers
 - iv. Price would be \$3200 for 100 people attending
 - v. Ideas for buckets of money to fund training:
 - Cathy Baker said the LBHA might be able to help with funding
 - Corey Hardinger said we are waiting on bonus funding from the HSP grant that might help
- Hot Topics
 - i. Misnomer of services
 - ii. Youth Homelessness
 - iii. Reveal plans for the new Family Shelter at the COVE
- Planning Committee – Ed Singer, Tammy Black, Jennifer Graybill, Amy Baker, Joanna Waters

8. Subcommittee Updates

- Data – Corey Hardinger
 - i. New HMIS Coordinator- Carly Long starts Thursday, December 7th
 - ii. Next meeting is Thursday, December 7th at 2pm in the Bollinger Conference room at Citizen Services
 - iii. Coordinated Entry discussion; dig into performance measures of HUD specifically looking at length of time in homelessness
- Youth Updates – Ed Singer
 - i. Met on November 14th; updated with list of new members
 - ii. Next meeting is first in person meeting the second Wednesday in January at CCYSB – hybrid meeting
- Coordinated Entry – Samantha Garcia
 - i. Very busy meeting every month
 - ii. Sharing ideas to break barriers with participants
- Ending Veterans Homelessness – Gina Valentine

- i. Meeting monthly
 - ii. Discuss about served veterans and help them get housed
 - iii. Two were pulled this past month for a HUD and VASH voucher
- Affordable Housing Planning
 - i. Hasn't met yet
 - ii. Waiting on the Housing Study that was just approved by the CC BOC
- Outreach
 - i. Currently about 20-25 individuals in encampments
 - ii. Met and debriefed about the recent Resource Fair – was less attended than anticipated; 18 free haircuts
 - iii. Spring Resource Fair in Taneytown and planning on pop up event in Union Bridge
- 9. Upcoming Training for Circle of Caring Meeting Ideas and Community Spotlight Suggestions
 - Heather Powell reaching out to Maryland's Service Year Option and Maryland Corps contact for training at our next Circle meeting

***The next Executive Board Meeting will take place in person on Monday, January 22nd from
2:00pm to 4pm VIRTUALLY***